New federal regulations require a Financial Aid Office to review the Unusual Enrollment History (UEH) as prompted upon receipt of a student’s Free Application for Federal Student Aid (FAFSA). Such regulations enforce the government’s concern that a student consistently remains academically eligible. The Department of Education has extended the review of Satisfactory Academic Progress (SAP) in limited circumstances to include academic transcripts from other institutions.

Students should use this appeal if extenuating circumstances contributed to the lack of academic progress. While the primary focus remains an issue of academic achievement we understand there may have been legitimate reasons to discontinue enrollment. The student must also submit academic transcripts from all educational institutions from the previous three academic years (2013-14, 2012-13, and 2011-12) where financial aid was received in conjunction with this appeal (Incomplete appeals will not be considered).

Name: ___________________________ ID#: ____________ Phone #: ________________

1) Explain the extenuating circumstances as they pertain to discontinued enrollment at other institutions.
2) Why have you decided to attend DCCC as opposed to completing what you started at another institution?
3) What have you learned from previous experiences and why should financial aid be granted?

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Ø A UEH Appeal appointment is needed to submit your appeal and can be made at the reception desk on the 1st floor of the Mendenhall Building or by calling (336) 249-8186, x. 6393.
Ø A UEH Appeal may take up to 30 days after the appointment for a final decision. The student remains responsible for any past and pending educational costs at DCCC (tuition, fees, books and supplies) until completed.
Ø Granted UEH Appeals are subject to institutional SAP standards and will be effective for the current/upcoming term and are NOT retroactive.
Ø Denied UEH Appeals and terminated aid mean no further financial aid will be available for enrollment. Students are referred to the full SAP Policy (available online) for the conditions of Reinstatement of Financial Aid.

THE INFORMATION IS TRUE AND CORRECT AND WILL BE REVIEWED AS PART OF MY UEH APPEAL.

Student Signature ___________________________ Date ____________

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336.224.0240 (Fax)

Mailing Address
P.O. Box 1287
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