

# Davidson County Community College

## Request for Course Overload

DCCC Course Load Policy: A student who carries twelve (12) or more semester hours of course work is considered a full-time student. Registration in excess of 20 credit hours (13 hours in the summer term), including contact hours for preparatory courses, requires written permission of the student's advisor and the appropriate school's administrator (Dean, Associate Dean, or Assistant Dean). This completed form should be submitted to the DCCC Student Records office and placed in the student's file.

Student ID Number: \_\_\_\_\_

Student's FULL Name: \_\_\_\_\_

Program of Study: \_\_\_\_\_

Semester: \_\_\_\_\_ Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer Year: \_\_\_\_\_ Current GPA: \_\_\_\_\_

How many credit hours of college level coursework have you completed prior to this semester? \_\_\_\_\_

List the courses you are planning to take during this semester:

Course Prefix & Number (ex. ENG-111)	Section (ex. WA)	Credit Hours
TOTAL CREDIT HOURS		

\_\_\_\_\_  
Student Signature Date

\*\*\*\*\*

**ADVISOR RECOMMENDATION:**

\_\_\_\_\_ Recommended    \_\_\_\_\_ Not Recommended

Comments/Justification:

\_\_\_\_\_

Advisor Signature

\_\_\_\_\_

Date

**ADMINISTRATOR APPROVAL:**

\_\_\_\_\_ Approved    \_\_\_\_\_ Not Approved

Comments:

\_\_\_\_\_

Administrator's Signature

\_\_\_\_\_

Date