



Davie Education Center

January-February 2012 Course Offerings

Administrative Hours

8:00 a.m. - 5:00 p.m. (Monday - Friday)

Classes are added throughout the year. Please visit our website www.davidsonccc.edu for a complete listing of courses offered at both of our locations, Davie Campus and Davie Education Center.

Continuing Education Courses

January

Introduction MS Word 2010 (Hybrid)
January 19 – March 8 (Thursdays)
5:30 p.m. -7:30 p.m., 24 hours

MS Office 2010 Overview
January 23–February 29 (Monday, Wednesday)
6:00 p.m. -8:00 p.m., 24 hours

So You Want to Write a Children's Book **DAVIE CAMPUS**
January 23– March 5 (Mondays)
5:00 p.m. -7:00 p.m., 24 hours

Managing Your Finances in Turbulent Times **DAVIE CAMPUS**
January 24–February 14 (Tuesdays)
6:00 p.m. -8:00 p.m., 8 hours

Excel: Spreadsheet Basics
January 24–March 1 (Tuesday, Thursday)
10:00 a.m. -12 p.m., 24 hours

Medical Office Administration **DAVIE CAMPUS**
January 24–April 21 (Tuesday, Saturday)
(T) 5:00 p.m. -8:00 p.m.
(S) 8:00 a.m. -11:00 a.m., 75 hours

Kudzu Basket Weaving **DAVIE CAMPUS**
January 26 (Thursday)
1:00 p.m. -4:00 p.m., 3 hours

Kudzu Basket Weaving **DAVIE CAMPUS**
January 26 (Thursday)
6:00 p.m. -9:00 p.m., 3 hours

Law & Administration **DAVIE CAMPUS**
January 28 –January 29 (Saturday, Sunday)
8:30 a.m. -5:00 p.m., 15 hours
(Code Enforcement Course)

February

Personal Finance (Hybrid)
February 6- March 7 (Monday, Wednesday)
7:00 p.m. -9:00 p.m., 30 hours

Kudzu Basket Weaving **DAVIE CAMPUS**
February 28(Tuesday)
1:00 p.m. -4:00 p.m., 3 hours
6:00 p.m. -9:00 p.m., 3 hours

Welding: MIG & TIG **DAVIE CAMPUS**
February 6- April 4 (Monday, Wednesday)
6:00 p.m. -8:30 p.m., 45 hours

Leadership & Supervision
February 7 –March 30 (Tuesday)
5:30 p.m. -8:30 p.m., 12 hours

Stainless & Aluminum TIG Welding **DAVIE CAMPUS**
February 7- April 5 (Tuesday, Thursday)
6:00 p.m. -8:30 p.m., 45 hours

Researching Your Writing (Lunch & Learn) **DAVIE CAMPUS**
February 17 (Friday)
11:30 a.m. -1:00 p.m., 1.5 hours

Genealogy & Family History
February 20–March 12 (Monday)
5:30 p.m. -7:30 p.m., 8 hours

Mechanical Level III Standard Inspection **DAVIE CAMPUS**
February 25- February 26 (Saturday, Sunday)
8:00 a.m. -5:00 p.m., 16 hours

Notary **DAVIE CAMPUS**
February 27–February 29 (Monday, Wednesday)
6:00 p.m. -9:00 p.m., 6 hours

Small Business Center:

Toby Royston, Small Business Center Director is available at the Davie Education Center by appointment. To schedule an appointment with Toby, call 336.224.4557

Student Services:

Rita Mathews is available at the Davie Education Center for advisement and counseling from 3:00 p.m. – 5:00 p.m. To make an appointment with Rita, please call 336.751.2885 ext. 6130