

# Paralegal Technology (Fall 2010)

Updated 8/3/2010

## Student Advisement Checklist

Student Name \_\_\_\_\_

Students must complete all preparatory classes to earn a Degree, Diploma, and/or Certificate. (Co or Prerequisite(s) in parentheses)

| Writing Score _____   | Numerical Score _____   | Elementary Algebra Score _____                         | Reading Score _____  | Computer Score _____   |
|---|---|--|--|--|
| ___ Basic Skills (0-29) [20-40]<br>___ ENG 080 (30-34) [41-65]<br>___ ENG 090/090A (35-40) [66-85]<br>___ ENG 111(≥ 41) [≥ 86 ]   | ___ Basic Skills (0-29) [20-29]<br>___ MAT 060 (30-37) [30-54]<br>___ MAT 060 <b>NOT Needed</b> (≥ 41) [≥55 ] | ___ MAT 070 (23-40) [< 55]<br>___ MAT 140(≥ 41) [≥ 55] | ___ Basic Skills (0-29) [20-38]<br>___ RED 080 (30-34) [39-56]<br>___ RED 090 (35-40) [57-79]<br><b>No reading required(≥ 41) [≥ 80]</b> | ___ CTS 080 (0-59)<br>___ 60 or higher CIS 110 or CIS 111<br>___ Web courses (≥70)<br>___ ≥ 85 may challenge CIS 111 |
| ___ ACA 115 (If two or more Preparatory Courses needed) <b>Scores in ( )</b> are Asset Scores <b>Scores in [ ]</b> are Accuplacer Scores    Computer Score <b>Based on SAMS Challenge</b> |   |  |  |  |

| <b>A.A.S. Degree</b>      |                          |  |              |
|---------------------------|--------------------------|--|--------------|
| Complete                  | Course                   |  | Credit       |
| <b>1st Fall</b>           |                          |  |              |
|                           | LEX 110                  | Intro to Paralegal Studies (RED 090 and ENG 090)   | 2            |
|                           | LEX 120                  | Legal Research and Writing I (RED 090 and ENG 090)                                       | 3            |
|                           | LEX 140                  | Civil Litigation I (RED 090 and ENG 090)   | 3            |
|                           | CIS 110                  | Intro to Computers (RED 090, MAT 060, and CTS 080)                                       | 3            |
|                           | ENG 111                  | Expository Writing (ENG 090, RED 090, and CTS 080)                                       | 3            |
|                           | BUS 115                  | Business Law I (RED 090 and ENG 090)   | 3            |
| <b>1st Spring</b>         |                          |  |              |
|                           | LEX 121                  | Legal Research and Writing II (LEX120)   | 3            |
|                           | LEX 141                  | Civil Litigation II (LEX 140)  | 3            |
|                           | LEX 286<br>or<br>LEX 185 | Medical Evidence Analysis (RED 090 and ENG 090)<br>or<br>Intro to Legal Nurse Consulting | 3<br>or<br>2 |
|                           | LEX 130                  | Civil Injuries (RED 090 and ENG 090)   | 3            |
|                           | HUM XXX                  | Humanities Elective (RED 090)  | 3            |
| <b>2nd Fall</b>           |                          |  |              |
|                           | LEX 210                  | Real Property I (RED 090 and ENG 090)  | 3            |
|                           | LEX 250                  | Wills, Estates, and Trusts (RED 090, ENG 090 and MAT 070)                                | 3            |
|                           | LEX 150                  | Commercial Law (RED 090 and ENG 090)   | 3            |
|                           | LEX 288                  | Elder Law (RED 090, ENG 090 and LEX 211)   | 3            |
|                           | MAT 140                  | Survey of Mathematics (MAT 070 , co RED 090)   | 3            |
|                           | CJC 131                  | Criminal Law (RED 090 and ENG 090)   | 3            |
| <b>2nd Spring</b>         |                          |  |              |
|                           | LEX 211                  | Real Property II (MAT 070 and LEX 210)   | 3            |
|                           | LEX 280                  | Ethics and Professionalism (RED 090 and ENG 090)   | 2            |
|                           | LEX 240                  | Family Law (RED 090 and ENG 090)   | 3            |
|                           | ENG 114                  | Professional Research and Reporting (ENG 111)  | 3            |
|                           | SBE XXX                  | Social Behavioral. Science Elective (RED 090)  | 3            |
|                           | COE 111                  | Co-op Work Experience I or Free Elective   | 1            |
| <b>Total Credit Hours</b> |                          |  | <b>64-65</b> |

| <b>Certificate: Legal Nurse Consultant</b> |                          |  |           |
|--|--------------------------|--|-----------|
| Complete                                   | Course                   |  | Credit    |
|  | LEX 120                  | Legal Research and Writing I (RED 090 and ENG 090)                                 | 3         |
|  | LEX 140                  | Civil Litigation I (RED 090 and ENG 090)   | 3         |
|  | LEX 185                  | Intro to Legal Nurse Consulting  | 2         |
|  | LEX 121                  | Legal Research and Writing II (LEX120)   | 3         |
|  | LEX 141                  | Civil Litigation II (LEX 140)  | 3         |
|  | LEX 130                  | Civil Injuries (RED 090 and ENG 090)   | 3         |
| <b>Total Credit Hours</b>                  |                          |  | <b>17</b> |
| <b>Certificate: Real Estate</b>            |                          |  |           |
| Complete                                   | Course                   |  | Credit    |
|  | LEX 150                  | Commercial Law (RED 090 and ENG 090)   | 3         |
|  | LEX 210                  | Real Property I (RED 090 and ENG 090)  | 3         |
|  | LEX 250                  | Wills, Estates, and Trusts (RED 090, ENG 090 and MAT 070)                          | 3         |
|  | LEX 288<br>or<br>LEX 240 | Elder Law (RED 090, ENG 090 and LEX 211)<br>or<br>Family Law (RED 090 and ENG 090) | 3         |
|  | LEX 211                  | Real Property II (MAT 070 and LEX 210)   | 3         |
|  | LEX 280                  | Ethics and Professionalism (RED 090 and ENG 090)                                   | 2         |
|  | COE 111                  | Co-op Work Experience I or Free Elective   | 1         |
| <b>Total Credit Hours</b>                  |                          |  | <b>18</b> |
| <b>Certificate: Civil Litigation</b>       |                          |  |           |
| Complete                                   | Course                   |  | Credit    |
|  | LEX 120                  | Legal Research and Writing I (RED 090 and ENG 090)                                 | 3         |
|  | LEX 140                  | Civil Litigation I (RED 090 and ENG 090)   | 3         |
|  | COE 111                  | Co-op Work Experience I or Free Elective   | 1         |
|  | LEX 121                  | Legal Research and Writing II (LEX120)   | 3         |
|  | LEX 141                  | Civil Litigation II (LEX 140)  | 3         |
|  | LEX 130                  | Civil Injuries (RED 090 and ENG 090)   | 3         |
|  | LEX 280                  | Ethics and Professionalism (RED 090 and ENG 090)                                   | 2         |
| <b>Total Credit Hours</b>                  |                          |  | <b>18</b> |